Job Announcement

English Teacher (Native English Speaker)

**Employer:** Indochina Starfish Foundation  
**Position title:** English Teacher  
**Application close:** 14th April 2017  
**Commences:** As soon as possible  
**Employment type:** Full-time, Permanent  
**Remuneration/ Pay rate:** 1000-1200USD  
**Location:** Phnom Penh, Cambodia  
**Website:** [https://www.indochinastarfish.org](https://www.indochinastarfish.org)

**ISF Overview**

ISF provides education, healthcare and sporting opportunities to disadvantaged children in Cambodia. In addition ISF provides support services to the families of the children in our education programme to enable them to break the cycle of poverty they are currently trapped in.

ISF has grown from providing basic education opportunities to 18 children in 2006 to over 600 in 2017. Our plan is to take an additional 80-100 students into our education programme each year. Through the services provided to the families of the children ISF works with, almost 3,000 additional people are supported through our programme.

ISF, in partnership with the Football Federation of Cambodia, plays a key role in providing grassroots footballing opportunities to some of Cambodia’s most disadvantaged children. This programme has grown from 50 players in 2006 to almost 3,800 in 2017 including deaf, hearing impaired players and players with intellectual and physical disabilities.

**Job Purpose**

ISF is currently seeking qualified and experienced native English speaker candidates for the post of English Teacher at our education centre based in Phnom Penh, Cambodia in order to enhance our current English Programme and provide a high standard of teaching to our older students (aged 12+). The successful candidate will be completely fluent in English and must demonstrate clear diction.

**Responsibilities**

- Plan, prepare, deliver and evaluate lessons entirely in English
- Maintain attendance and progress records for students
- Check and assess work
- Promote and encourage students to speak only English in class and at school, improving their listening and speaking skills.
- Use teaching materials effectively and share knowledge and experience with the team
- Assist the English Programme Coordinator and collaborate with the rest of the ISF English Programme team
• Consistently monitor programme quality, making improvements, if necessary.
• Assist in the preparation and delivery of the English Programme strategic development plan and be proactive in its implementation.
• Assist the English Programme Coordinator and other English teachers to develop and follow the school’s curriculum. Assist the English Programme Coordinator to keep the curriculum up to date and relevant.

Requirements
- Native English speaker
- English teaching qualification
- 3 year experience in teaching English as a Foreign Language
- Availability to work flexibly (evenings and weekends)
- Excellent organisation and time management skills
- Excellent communication and interpersonal skills
- Ability and willingness to work as part of a multicultural team
- Demonstrates enthusiasm, creativity and imagination
- Passionate about working with underprivileged young people
- Demonstrates honesty and integrity

Application Information
Applicants should send a cover letter of application outlining their suitability for the role along with CV and details of three professional referees to: Indochina Starfish Foundation, PO Box 2609, Phnom Penh, Cambodia or by email to recruitment-isf@indochinastarfish.org.

Please note that only candidates demonstrating how they meet the above criteria will be considered for this position.

Closing date for applications is 16th April 2017. Only short-listed candidates will be contacted for interview.

*ISF follows a strict Child Protection Policy. All applicants will be thoroughly screened and will be expected to attend child protection training if hired.*